

Macomb Food Co-op Board Meeting Minutes

April 8, 2019

Present: Jeanne Nehls, Rose Elam, Ann Knowles, Tim Mealiff, Dusty Berg

Guest: Larissa Berg

TOPIC/ACTION	NOTES	ACTION ITEMS
Call to order at 6:19 pm	Vice Chair Jeanne Nehls called the meeting to order	
Members Comments	None	
Schedule next work session	Date: Monday, April 22	
Board's Personal Check-in	Reviewed April 6 Egg-tastic Day. Not the attendance we had hoped for.	
Review & Approve Agenda	No changes to Agenda	
March 11, 2019 Board Meeting minutes	Moved to approve as presented Motion: Jeanne / Second: Dusty Vote: approved	
Review Action Items	Past action items were reviewed	Deadline for reports was set for the Friday before scheduled meetings
Board Business: Finance	Bank balance is \$9,352.53 obtained from Crystal's Manager Report	
Board Business: Treasurer Position	Margaret has stepped down as Board Chair Motion to accept Margaret's resignation Motion: Ann / Second: Jeanne Vote: motion approved ----- Nominated Dusty Berg as Chair and Margaret as Treasurer Motion: Tim / Second: Ann Vote: motion approved	
Board Business: Store Re-Design	Phase 1A floor layout map was distributed by Dusty and discussed. Motion to proceed with Phase 1A on April 13&14, and re-evaluate the need for expenditures for future phases. Motion: Ann / Second: Tim Vote: motion approved	Phase 1A store re-design will begin April 13 & 14. Jeanne will send email asking for volunteers if needed after the weekend. Ann will explore cooler options
Board Business: Silent Auction Funds	Dusty requested \$600 for the 2 nd Annual Summer Music Festival on July 6 as requested by the Events Committee to cover the cost of city permit and insurance Motion: Set aside \$600 for the Summer Music Festival and pay \$4,000 towards the credit card bill. Motion: Dusty / Second: Jeanne Vote: motion approved	Jeanne will talk to Crystal about fliers for the 3 rd store anniversary
Board Business: Lease considerations	Discussion	Revisit in November after looking at current finances
Reports: Market Manager	Crystal's report was accepted. The texting	Jeanne will ask Crystal if we can customize

	program has been activated.	NPR ads Jeanne will ask Crystal how much sales tax is expected to be
Reports: Market Manager Focus Group	Discussion on how to thank top shoppers	Jeanne will have a list of owner/shoppers at the April 22 Work Session to select Focus Group members
Reports: Membership Drive	Discussion	Set a timeframe for Membership Drive Mugs Rose will contact Pam regarding the rest of the Co-op cloth shopping bags
Reports: Producer Committee	No report	
Report: Events Committee	Third Anniversary celebration discussion	Jeanne will make Costco run for chips if necessary Dusty will check with Forgottonia Brewing for root beer possibility Jeanne will talk to Crystal about what to discount 10% during this week
Reports: Finance Committee	Report from Margaret given by Jeanne	Wegner Consultants will file our 2018 tax extension Quickbooks training scheduled on April 11 for Crystal
Reports: GM Training Update	GM training for Crystal by Kevin O'Donnell on March 29	Jeanne will find out how Kevin will be paid
Review New Assigned Action Items		Action items found in this column
Enter Executive Session	Enter into Executive Session at 8:04 pm Motion: Ann / Second: Jeanne Vote: approved	
Exit Executive Session	Exit ES at 8:19 pm Motion: Rose / Second: Tim Vote: approved	
Action following Executive Session		Jeanne will communicate with Crystal regarding employees missing scheduled days
Meeting Adjourned at 8:22		
Upcoming events	April 22 – Work Session @ 6:15 at Dusty's May 13 - next Board Meeting @ City Hall July 6 – Summer Music Festival September 19 – Farm to Fork Dinner October? - Farm tour	