

## Macomb Food Co-op Board Meeting Minutes

October 14, 2019

Present: Dusty Berg, John Curtis, Brian Davies, Rose Elam, Mark Gruel, Jeanne Nehls, Randy Powell, Maureen Wallen, Dave King

Absent: Ann Knowles

Guests: Margaret Ovitt, Larissa Berg

TOPIC/ACTION	NOTES	ACTION ITEMS
Call to order at 6:23 pm	Chair Dusty Berg called the meeting to order	It was deemed that Jeanne Nehl's Volunteer Report was unnecessary. She left the meeting.
Member Comments	None	
Board Education	Dusty distributed an Officer and Committee Roles handout to identify who might be responsible for what activities. Discussion followed about keeping the store open, following the annual meeting discussion.	One owner each month should be asked to write a letter to the newspaper editor.
Next work session	October 28, Dusty's office; 5:15 pm	Agenda: Strategic Plan Mission Statement brat cookout
Board's Personal Check-in	None	
Review & Approve Agenda	No changes to Agenda. Agenda stands.	
September 9, 2019 Board Meeting minutes October 5, 2019 Annual Board Meeting minutes	Both sets of minutes were approved as presented	
Welcome to new Board members and selection of Officers	Dusty welcomed the new Board members. Selection of Officers tabled until full Board is present.	Rose gathered Board members contact information and will send out to all Board members
Strategic Planning	Discussion was held on whether to keep the store open. At our September 23 working session, finances appeared so dismal it appeared necessary to consider closing the store or moving it to a smaller, less costly location. Upon financial details received after that meeting, the Co-op's financial position had improved. Motion by Randy: keep the store open the rest of the fiscal year Second: Rose Motion passed	Dusty will contact Gisele Hamm to see if she is available to attend our October 28 working meeting
Report: Producer Committee (Ann)	No report	John and Mark will serve on this committee
Report: Events Committee (Dusty)	Cookout at the Co-op	Selected October 31, 11-1:00 Larissa will do the Facebook post Randy will inventory brat supply The Nash-Howes have donated a grill. Rose will write them a thank you note.
Report: Finance Committee (Brian)	Brian and Margaret reported the following as of October 14: Bank balance \$5,117.98 minus checks that have not cleared/been cashed =	Goal: Work on an annual budget  Brian will work on generating an LFM profits report for the months of

Finance (continued)	Bank register balance \$1,613.36 The credit card debt will be paid off by June 2020 with \$600 payments made each month. Monthly fixed costs for the store are about \$1,100	November, December and January.
Report: LFM	Discussion and action regarding LFM taking a hiatus from after Thanksgiving until May. 20 volunteer hours are required in setting up LFM each week. Cost per month while in hiatus = \$29; while being used = \$80-120/month Motion by Mark: Maintain LFM in hiatus mode during December to May Second: John Motion passed	Mark and John will draft a letter to send to producers regarding this decision on LFM. Brian will provide producer emails.
Report: Store Committee (Rose)		Rose has forms and paint for parking lot striping. This will be a spring task.
Report: Membership (Maureen)	Maureen plans to work on this with Brian's assistance	Dave King will serve on this Committee.
Report: Communication Clare Kernek, Margaret Ovitt, Richard Chamberlain (FB posts, newsletter, website, and texting program)	Margaret proposed preparing an Annual Report to be snail mailed to the owners. She will investigate prices in more detail and report at November meeting Motion to Margaret to proceed with production of an Annual report Motion by: Brian Second by: John Motion passed	
Report: Volunteer Coordination		Randy will work with Jeanne N and Margaret to fill volunteer slots through the end of the year. Maureen said that using Google Doc worked well for Jeanne for volunteer sign-up.
Turkeys for Thanksgiving		Margaret will contact the turkey supplier
Review Old Action Items/ Review New Action Items	Reviewed old and new Action Items	
Meeting Adjourned at 8:05 pm		
Upcoming Events	October 31 – cookout at the Co-op November 18 – next Board meeting, due to Veterans Day on the 11 <sup>th</sup> Farm Tour – end of June, 2020	Note change from second Monday to third Monday for the November Board meeting. Rose will notify City Hall.