

Macomb Food Co-op Board Meeting Minutes

June 15, 2020

Present: Dusty Berg, John Curtis, Brian Davies, Rose Elam, Dave King, Ann Knowles, Randy Powell, Maureen Wallen

Absent:

Guests: n/a

TOPIC/ACTION	NOTES	ACTION ITEMS
Call to order at 5:18 pm	Chair Dusty Berg called the Zoom meeting to order	
Member Comments	Checked in; how is everyone doing	
Zoom meetings	For the foreseeable future, the Board will hold Zoom meetings until it is safe to meet in person.	Members/others wishing to address the Board should submit questions/comments in writing beforehand.
Store operations update	No report	Current store hours: Tues-Thurs 2-5:00 Saturday 12-3:00
May 11, 2020 Board Meeting minutes	Approved as presented	
Back taxes	Upon receipt of Margaret's June 3 rd letter to the Board about 2015, 2016, and 2017 back taxes, the Board agreed that Margaret should send the figures to Bruce Mayer of Wegner CPAs (Co-op Accountant) that she met at the 2018 Up and Coming Conference.	Dusty received a response from Mr. Mayer and forwarded it to Board members. Mr. Mayer suggested we adjust revenue for the discrepancies and lastly stated there are losses, so there will not be any tax due. Brian stated that we had a donation (income, not equity) of \$35,000 in 2015. Brian will ask Margaret about the 2015 tax return. Brian will also confirm with Margaret that 2018 taxes were filed. 2019 taxes filing date is September 2020.
Report: Producer Committee (Ann, John)	Brian reported that Michael Thompson has filled out a Producer Application. Michael has offered his produce for free; items such as kale, swiss chard, cabbage, squash, raspberries and turnips. It was decided we would price the items Michael brings us; we don't want free produce to compete with other producer products. We will monitor the situation. Michael was pointed to WIRC and the Salvation Army for his donations.	
Resignation	Margaret's letter of resignation was accepted with regret with a motion by Brian and a second by Dave. Motion passed.	Brian has become de facto Treasurer.
Report: Events Committee (Dusty)	No report	Waiting for the right conditions to hold a cookout.
Report: Finance Committee (Brian, Margaret)	Brian reported the checkbook balance as of May 31 was \$7,940.36. Brian asked the Board's consideration of adopting a resolution (form from Morton	

	<p>bank) that will authorize him to get a Co-op credit card in his name, now that Margaret's card will no longer be valid.</p> <p>Randy moved and Dave seconded to approve the resolution that authorizes Dusty, Rose, Brian be Co-op credit card holders. Motion passed.</p> <p>Brian is currently the only person who is authorized to sign Co-op checks. Brian has started the process to allow Rose and Randy to sign the paperwork at the bank allowing them to sign checks.</p> <p>Rose suggested that we have two Board members prepare checks – one to write the checks, the other to sign checks. No action taken as this time.</p> <p>The AMAX credit card is paid off!</p>	
Report: Membership (Maureen)	No report	
Report: Store (Rose, Randy, Maureen)	No report	
Report: Communication (Dave), Clare Kernek and Larissa Berg (FB posts, newsletter, website, and texting program)	<p>John asked who is monitoring the web site? He suggested that we have an update on the Co-op landing site. Larissa will do one the update.</p> <p>Dave will do his best to learn web site management.</p>	<p>Dusty will ask Clare to grant access of the web site to Dave.</p> <p>Brian has access to the FB web site which uses Word Press.</p> <p>Clare has agreed to post Board minutes to the web site.</p>
Manager Report	See Brian's written report	
Review Old Action Items/ Review New Action Items	New Action Items	Rose will email new action items to Board members following the meeting.
Meeting Adjourned at 6:09 pm		
Upcoming Events	<p>Silent Auction - postponed</p> <p>Next Zoom Board Meeting – July 13, 5:15 pm. Location TBD. Outside is the preference.</p> <p>Farm to Table – cancelled</p> <p>Farm Tour – cancelled</p> <p>Co-op Cookout – to be determined</p>	